

From: [Hilty, Michael](#)
To: [Spitulski, Nick](#); [Kunimoto, Namiko](#)
Cc: [Staley, David](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#)
Subject: Ethnic Studies 2525 and 3535
Date: Wednesday, May 3, 2023 7:02:00 PM
Attachments: [image001.png](#)

Good evening,

On Wednesday, April 19th, the Arts and Humanities 1 Panel of the ASC Curriculum Committee reviewed new course requests for Ethnic Studies 2525 and 3535. Please see below for the Panel's feedback on these new course requests.

Ethnic Studies 2525

- The Panel voted to unanimously approve Ethnic Studies 2525 with five contingencies and one recommendation. As a friendly reminder, the Panel's contingencies must be satisfied in a revision submitted to curriculum.osu.edu in order to continue through the approval process, while the Panel's recommendation may be implemented when the course is next taught.
 - **Contingency:** Per OAA policy, all new courses that include the environment need to request concurrence from the following colleges: (1) Business, (2) Engineering, (3) FAES, (4) Law, (5) Public Health, and (6) the divisions of NMS and SBS within the College of Arts and Sciences. Please contact Assistant Dean Bernadette Vankeerbergen for help with reaching out to the NMS and SBS departments within the College. She will also be able to provide you with contact information for the other colleges mentioned above.
 - **Contingency:** The Panel reminds the unit that all proposed courses need to include all required elements of the ASC syllabus template. Please ensure that all required statements and items are included within the course syllabus. The proper elements and all up-to-date statements can be found on the ASC Curriculum and Assessment Services website at: <https://asccas.osu.edu/curriculum/syllabus-elements>.
 - **Contingency:** The Panel asks that the proper name of the GEN Foundation: Race, Ethnicity, and Gender Diversity category be used when discussing the category on page 1 of the syllabus, as to not confuse students.
 - **Contingency:** The Panel asks that it be clarified whether or not this course will be offered in a distance modality, as on page 5 of the syllabus there is a section on "(Online) Class Etiquette". As a reminder, Ethnic Studies 2525 is not currently approved as a distance education course and must follow the proper procedure to be approved for distance education. For information on how to apply for distance education, please see the ASC Curriculum and Assessment Services website at: <https://asccas.osu.edu/curriculum/distance-courses>.
 - **Contingency:** The Panel asks that course goals be listed and separated on the course syllabus. Currently, it appears that the course goals are the same as the GEN Foundation: Race, Ethnicity, and Gender Diversity category. This course should have goals that are separate from those of the GEN category that is being applied for. Specifically, the GEN REGD goals and expected learning outcomes should be copy pasted verbatim <https://asccas.osu.edu/new-general-education-gen-goals-and-elos>. Those GEN goals and ELOs should not be adjusted for the course at hand. On the other hand, goals and learning outcomes that are unique to this course *as a course* (regardless of its status as a GEN course) should be phrased as "Course goals and learning outcomes". Additionally, all General Education courses are expected to have a brief rationale that explains to students how they can expect to fulfill the GE Goals and ELOs. Please add this statement underneath where the verbatim GEN: Race, Ethnicity, and Gender Diversity will be added.
 - **Recommendation:** The Panel recommends updating the Title IX, Student Life – Disability Services, and Mental Health statements to the most up-to-date versions, as they currently are outdated due to recent updates approved by the ASCC. The most up-

to-date statements can be found on the ASC Curriculum and Assessment Services website at: <https://asccas.osu.edu/curriculum/syllabus-elements>.

Ethnic Studies 3535

- The Panel did not vote on the proposal as they would like to see the following items addressed in a revision submitted to curriculum.osu.edu:
 - Per OAA policy, all new courses that include the environment need to request concurrence from the following colleges: (1) Business, (2) Engineering, (3) FAES, (4) Law, (5) Public Health, and (6) the divisions of NMS and SBS within the College of Arts and Sciences. Please contact Assistant Dean Bernadette Vankeerbergen for help with reaching out to the NMS and SBS departments within the College. She will also be able to provide you with contact information for the other colleges mentioned above.
 - The Panel reminds the unit that all proposed courses need to include all required elements of the ASC syllabus template. Please ensure that all required statements and items are included within the course syllabus. The proper elements and all up-to-date statements can be found on the ASC Curriculum and Assessment Services website at: <https://asccas.osu.edu/curriculum/syllabus-elements>.
 - The Panel asks that the GEN Goals, ELOs, and a brief explanatory rationale be added to the course syllabus, as currently it appears the Goals and ELOs have been customized for the course. The GEN Goals and ELOs must appear on all General Education syllabi exactly as they were approved. For a list of all the GEN Goals and ELOs in an easy to copy-and-paste format, please see the ASC Curriculum and Assessment Services website at: <https://asccas.osu.edu/new-general-education-gen-goals-and-elos>.
 - Additionally, the Panel asks that course goals be listed and separated on the course syllabus. Currently, it appears that the course goals are the same as the GEN Theme: Sustainability category. This course should have goals that are separate from those of the GEN category that is being applied for.
 - The Panel asks that the requested 4th credit hour be explained in the course syllabus. GEN Theme courses are required to be 3 credit hours unless they are applying for one of the High-Impact Practices. If this course is meant to be a 3-credit hour GEN Theme course, please correct this in the curriculum.osu.edu form.
 - Additionally, the Panel asks that if this course is applying for a High-Impact Practice, the High-Impact Practice being applied for be clearly labeled on the course syllabus. They believe this may be the intention given the experiential component during the last several weeks on the course calendar but is still unclear. They ask that this experiential component be further explained, such as if students will be attending regular course during these weeks, the logistics of how students will be transported to these sites, what they will be doing at the sites, etc. Finally, they ask that the required High-Impact Practice form be filled out and submitted in curriculum.osu.edu. The High-Impact Practice forms can be found on the Office of Academic Affairs website at: <https://oaa.osu.edu/ge-course-submission>
 - The Panel recommends updating the Title IX, Student Life – Disability Services, and Mental Health statement to the most up-to-date version, as they currently are outdated due to recent updates approved by the ASCC. The most up-to-date statements can be found on the ASC Curriculum and Assessment Services website at: <https://asccas.osu.edu/curriculum/syllabus-elements>.

I will return both Ethnic Studies 2525 and 3535 to the Center's queue via curriculum.osu.edu in order to address the Panel's above feedback.

Should you have any questions regarding this feedback, please do not hesitate to contact David Staley, faculty Chair of the Arts and Humanities 1 Panel, or me.

All my best,
Michael



Michael Hilty

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